

Trade Credit

SC Constructor Claim Form



To avoid any delay in processing your claim, please ensure all sections of the claim form are completed in full. If you require any assistance in completing this form, please contact the Claims Department or speak to your Broker.

1. Your Details

Policyholder's Name:	
Policy Ref.:	

2. Your Customer's Details

Contractor's Name:	
Company Reg. No.:	

3.

Sum Insured:	
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4. Reason for Claim: (please tick one box)

Insolvency:	<input type="checkbox"/>	Protracted Default:	<input type="checkbox"/>
If Protracted Default:			
Court Action:	<input type="checkbox"/>	Debt Collection:	<input type="checkbox"/>
Date action started:		Name of solicitor / debt collector:	

5. Account Details

Date Contractor's account was opened:	
Payment terms agreed:	
Details of any retention of title held:	
Details of any other insurance:	
Details of any other security:	
When were you first aware of a problem with the Contractor's account?	

6. Claim Calculation

Total amount outstanding (excluding VAT) (whether Insured or not):	
Total amount outstanding for Work Executed within the Policy including final account balances and retentions relating to this work (excluding VAT):	
Less amounts in excess of the Sum Insured:	
Subtotal:	
Less Uninsured Percentage % or Minimum Retention:	
Subtotal:	
Less excess (if applicable):	
Total amount claimed:	

7. Declaration

We declare the information given to be true and correct to the best of our knowledge and belief.

We confirm all documents relating to this claim are available for inspection if required.

Signature

Name of Signatory

Position in Company

Date

Please attach the following documents in support of your claim:

- Evidence of Insolvency / Court Action / Debt Collection
- Copies of the outstanding invoices / final account balances / applications for payment / details of retentions included in your claim
- Copies of quotes and orders including variation instructions relating to the outstanding debt
- Sales ledger for the last 12 months of trading prior to the outstanding debt - to include all invoices raised, credit notes and payment received

If you have problems providing any of this information or the volume make it impractical please call us on +44 (0)1664 423322

Contact Us

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